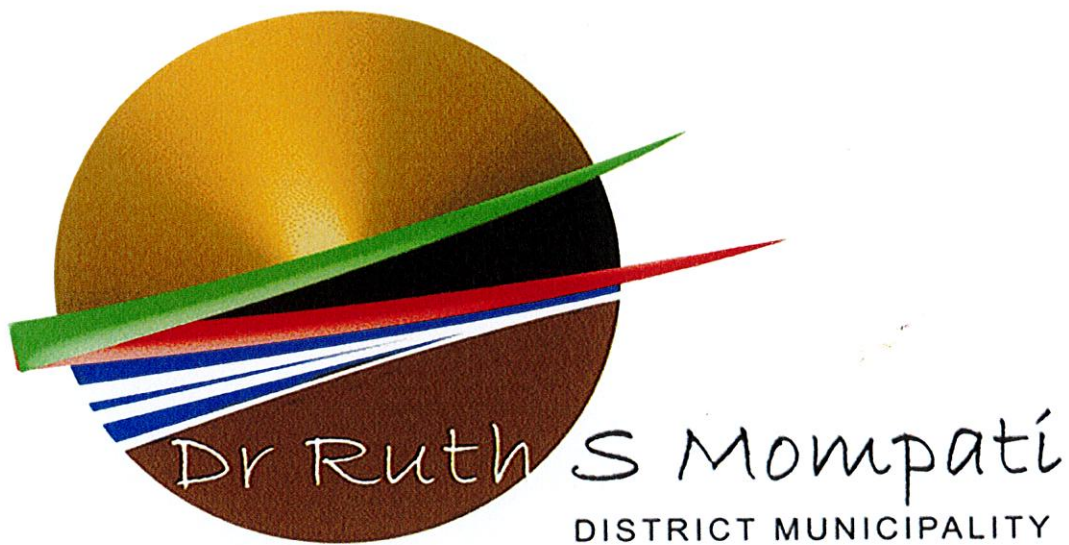


**REPORT ON THE IMPLEMENTATION OF THE SCM POLICY  
DR RUTH SEGOMOTSI MOMPATI DISTRICT  
MUNICIPALITY**

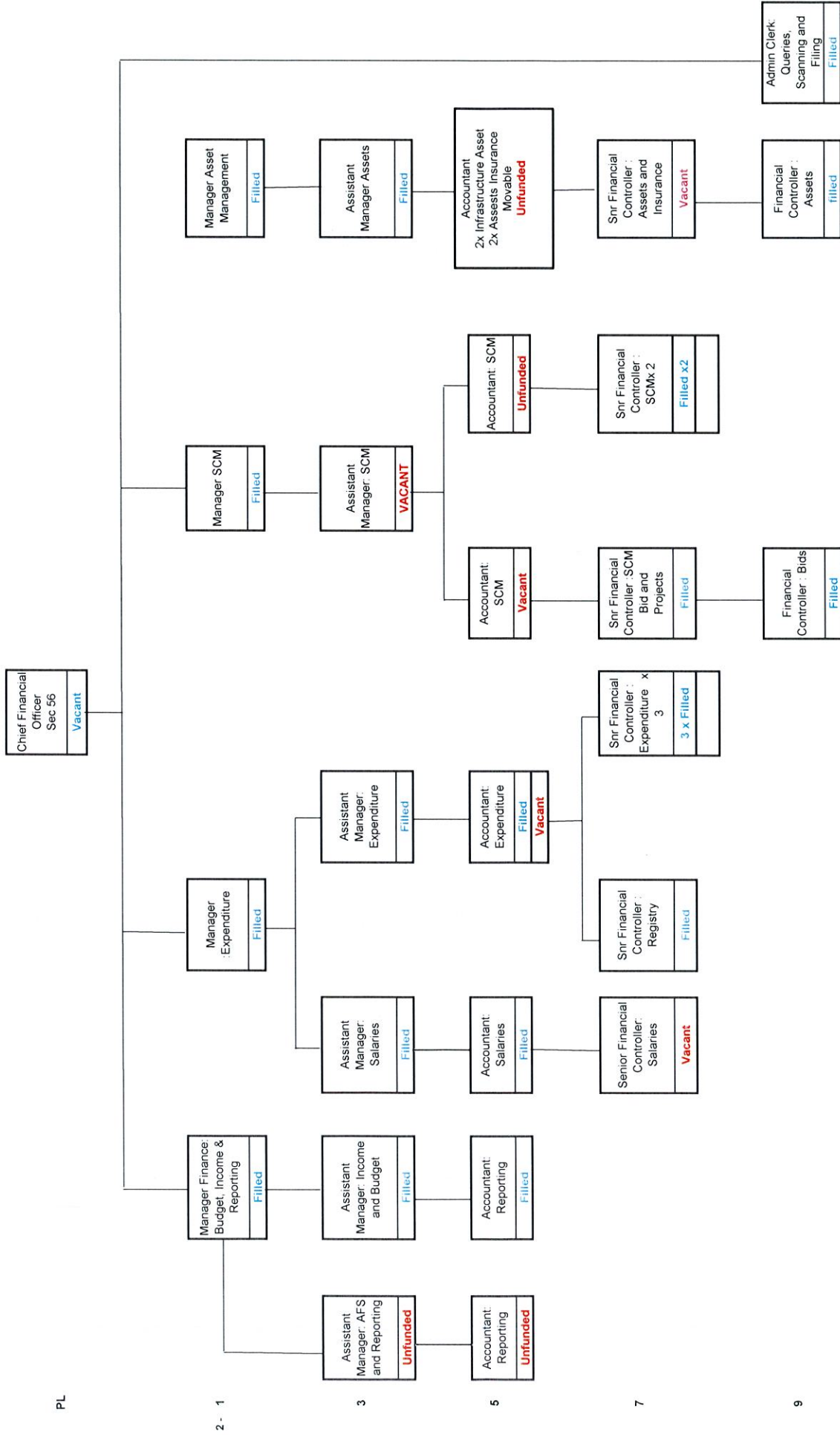


**AS AT 31 MARCH 2020**

Supply Chain Management Implementation Report prepared in line with the MFMA:  
Supply Chain Management Regulation No 6(3).

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# Budget & Treasury



## **PART A**

### **1.1 Introduction and Background**

According to SCM Regulation 3, a municipality is expected to review the implementation of the SCM policy on an annual basis. This review will enable the municipality to strengthen the internal controls. The reviewed SCM policy must include all the relevant SCM reforms and regulation. The Dr. Ruth S. Mompati District Municipality has last reviewed the SCM Policy in 28 February 2018 which was effective from the 01 July 2018.

### **1.2 Objective of the report**

The objective of this report is to comply with Section 6 of the Municipal Supply Chain Regulations which states that:

The Accounting Officer of a municipality must within 10 days of the end of each quarter, submit a report on the implementation of the SCM policy to the Mayor.

## **PART B**

### **2. Supply Chain Institutional Arrangements**

Supply Chain Management functions have been centralised under the Budget and Treasury Office of the municipality under the leadership of the Chief Financial Officer. Currently there are 02 vacant positions of supply chain practitioners on the organogram as follows:

## **2.1 Policy and Procedures for Supply Chain Management**

The SCM policy has not been reviewed annually as required by the SCM Regulations; however the policy has been reviewed and implemented from 01 July 2018. This amounts to non-compliance and threatens the internal controls of the municipality.

## **2.2 Establishment of the SCM Unit**

According to our Supply Chain Policy and SCM Regulation no 7, each municipality must have a supply chain management unit which deals with the following elements of supply chain management:

- Demand Management
- Acquisition Management
- Logistics Management
- Assets and Disposal Management
- SCM Performance and Risk Management

SCM Regulation 7 was fully implemented from 01 July 2017 in line with our policy. Due to lack of sufficient resources, the unit only implements some of the elements. All elements of Supply Chain Management are implemented except logistics management.

The SCM unit is established and all SCM functions are centralised (Acquisition activities are performed by the SCM unit). All quotations are sourced from one central point to ensure that all the SCM legislative requirements are addressed.

## **2.3 Establishment of Bid Committees**

The bid committees are in place, but they are not necessarily in line with the suggested committee members as the policy stipulates. The Bid Specification and the Bid Evaluation Committees are in line with policy. The Bid Adjudication Committee as suggested by the policy should comprise at least 4 senior managers; our Bid Adjudication Committee consists of four senior managers and other managers and officials. However, the bids committees have been functioning well, and have identified areas where they need to improve.



A declaration form in terms of S7 (2) of the Municipal Systems Act of 2000 has been circulated to all the Bid Committee Members for them to declare their interest and to be signed under Oath. The forms have been completed and returned to the SCM Officer.

At all Bid Committee Meetings, members sign an attendance register and declare and undertake the following:

## **2.4 Supplier Database**

The municipality must:

- (a) Ensure that the suppliers are registered on the web based central supplier database. Suppliers can use the following link to register: [www.csd.gov.za](http://www.csd.gov.za)
- (b) Ensure that system vendors follow the National Treasury Integration Job Aid file which will ensure that the municipal financial system are integrating with the web based central supplier database.
- (c) Ensure that the supplier chain management officials and other officials use the central supplier database online search engines.

The municipality must use the central supplier database supplier number starting with (MAAA) which is auto generated by the central supplier database system after the successful registration and validation of the prospective provider as mandatory requirement as part of the listing criteria for accrediting prospective provider in line with section 14(1)(b) of the Municipal Supply Chain Management Regulations

## **3. The Procurement Plan**

All departments within the municipality have submitted their procurement plans for financial year 2019/20. The procurement plan is specifically required to address the procurement of goods and services of the value above R200 000.00. **The departments are urged to submit the new procurement plans for 2020/2021 financial year.**

## **PART C**

## **SCM Performance Monitoring**

### **3.1 Extension of Contracts**

RDM2016-017A1: Provision of Professional Services - Rural Water Supply Programme  
**BVI OJM JV** term of the contract have been extended to link with the contract of the contractor that end on 30 June 2020

RDM2016-017A: Provision of Professional Services - Rural Water Supply Programme  
**Aseda Consulting Engineers** term of the contract have been extended to link with the contract of the contractor that end on 30 June 2020

RDM2016-017A2: Provision of Professional Services - Rural Water Supply Programme  
**Tsela Tsweu Consulting Engineers (Pty) Ltd** term of the contract have been extended to link with the contract of the contractor that end on 30 June 2020

**3.4 Deviations and Ratification of Minor Breaches of Procurement Processes in terms of S36 of the SCM Regulations**

No contract was awarded this quarter

**3.5 Procurement of Goods and Service under contract secured by other organ of state as per S32 of SCM Regulations**

No contract was awarded this quarter



## DEVIATIONS AND RATIFICATION REPORT FOR THE PERIOD JAN TO MAR 2020

### SUPPLY CHAIN MANAGEMENT REGULATION 36(1) A/DEVIATIONS

Name of the municipality	Description of Goods/Service	Contracted service provider	Value of the project (VAT inclusive)	Reason for deviation	Month
Dr RSM DM	Emergency Towing of Unimog from Bloemhof fire station to a place of safety during Bloemhof Riots	N020 – NW Breakdowns	R5 577 .50	Bloemhof experienced violent protest actions, forcing the town to standstill. As a result the were no security available to ensure the safety of our assets at the Fire station as they were affected by the stay away action. This was an emergency and we had to deviate from the procurement process to secure council property as per SCM regulations S36a(i)	2020/02/06
Dr RSM DM	Repair and Maintenance of Toyota Land Cruiser HKZ 279 NW	O005 – Orange Toyota	R16 787.65	Orange Toyota is the sole provider as per SCM regulations S36a(ii)	2020/02/04



Dr RSM DM	Advertising on Motsweding FM from 28-29/01/2020 for urgent special council meeting promo	Morongwa Projects	R69 000.00	A process of three quotation should not be utilized as the the motsweding FM is the only station covering the far part of this rural district municipality	2020/02/05
Dr RSM DM	Code 14 Drivers license Training for 7 fire fighters	L556 - L & C De Necker Bestuurskool	R38 241.00	L & C De Necker Bestuurskool is the sole provider as per SCM regulations S36a(ii)	2019/11/13
Dr RSM DM	Competency Assessment for Candidates applied for the CFO position	Gijima	R 20 850.00	Gijima Technology people is appointed by Cogta National to render Competency assessment within North west province	2020/03/31
Dr RSM DM	Competency Assessment for Candidates applied for the Senior Manager Community Services position	Gijima	R13 900.00	Gijima Technology people is appointed by Cogta National to render Competency assessment within North west province	2020/03/31
Dr RSM DM	Repair tank fill valve, Plumbing control module, water tank mounting at right hand front on JLW 756 NW Water Tanker at Taung Fire Station	Fire Raiders (Pty) Ltd	R26 363.46	Fire Raiders (Pty) Ltd is the sole provider as per SCM regulations S36a(ii)	26/03/2020
Dr RSM DM	Replace hose reel swivel, mount pump control panel, on FMK 373 NW Rescue Pumper – Taung Fire Station	Fire Raiders (Pty) Ltd	R21 705.68	Fire Raiders (Pty) Ltd is the sole provider as per SCM regulations S36a(ii)	26/03/2020
					26/03/2020

Dr RSM DM	Check and Replace shoe brake kit on HLT 479 NW Land cruiser of Taung Fire station	Oranje Toyota	R2 905.95	Orange Toyota is the sole provider as per SCM regulations S36a(ii)	
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### **3.5 Deviations as per S114 of the MFMA**

No S114 deviations during the quarter.

3.6 Procurement of Goods and Services under contract secured by other organs of states as per S32 of Supply Chain Management Regulations

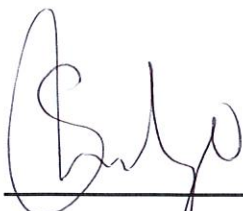
**None**

### **3.7 Bid Register report**


As per attached Bids register

### **3.8 Quotation Register report**

As per attached quotation register

  
Prepared By

22/04/20  
Date

  
Reviewed By:

24/04/2020  
Date

I Jerry Mononela Municipal Manager of Dr Ruth S Mompoti District Municipality, hereby certify that this report and the supporting documentation are prepared in terms of SCM Regulation 6(3).

Print Name: JERRY MONONELA  
Municipal Manager of Dr Ruth S Mompoti District Municipality

Signature: 

Date : 28/04/2020



### ACKNOWLEDGEMENT OF RECEIPT BY THE EXECUTIVE MAYOR

I, **Cllr BOITUMELO LESEGO MAHLANGU**, the Executive Mayor of Dr Ruth Segomotsi Mompati receive this report in line with the SCM Regulation Section 6(3) of the MFMA.

Signature  \_\_\_\_\_

Date 30/04/2020

# Dr Ruth S Mompoti District Municipality

## Quotation Register List

Printing detail: MalekanyoS on 2020/04/21

### QUOTATION DETAIL

Awarded											
Quotation document detail											
Quotation no	Description	Closing date	Project manager	Contact person	Contact tel no	Validit y days	Supplier	PDI %	BBBEE %	Order no	Status
SCMRDM20567	Meals and Conference room for 60 people attending mid-term Review on the 20-22 January 2020	2020/01/15	ColaneC	Colleen Colane	539 286 400	60	Stonehenge Conference Centre	60.00	2.00	-	awarded
Total quotation value awarded											-
Average quotation value awarded											103 500.00

### SCM REASON

**Dr Ruth S Mompoti District Municipality**  
**Bid Register List (2019/07/01 to 2020/06/30)**

Printing details: Malekanyo's on 2020/04/21

BID DETAILS																
Bid no	Description	Construction contract (Y/N)	Closing date	Project manager	Consultant	CIDB	Bid document detail			Awarded						
							Contact person	Contact tel no	Available fee	Validity days	Supplier	FOI %	BBBEE %	Resolution no	Amount (excl VAT)	Status
RDM2019-009A	Construction of Dry Sanitation as Part of the Rural Sanitation program (2020-2023) for Dr Ruth Segomotsi Moropoti District Municipality)	Y	2019/11/22	Nakinal	-	7CE 7GB	Lesego Nakana	053 928 6400	1 000 000	120	p/L'S Construction and Katsheha Engineering Services	70.00	20.00	-	Rates only	awarded
RDM2019-010A	Procurement of Station Uniform for Fire Services Personnel	N	2019/11/08	BezuidenhoutH	-		Bezuidenhout	053 928 6510	500 000	120	Supply Cor	30.00	2.00	-	201 783.83	awarded
RDM2019-011A	Replace Redundant fire Station Protection uniform (PPE) of Fire services personnel	N	2019/11/08	BezuidenhoutH	-		Lesego Nakana	053 928 6400	500 000	120	Vanguard Fire and Safety Inland (Pty) Ltd	30.00	2.00	-	401 948.00	awarded
Total bid value awarded											603 731.83					
Average bid value awarded											301 865.92					